

**Licking Heights Local School District
BOARD OF EDUCATION MEETING
December 16, 2014, 7:00 pm
Licking Heights Central
Philip Wagner, Ph.D., Superintendent**

AGENDA

1. President calls meeting to order. Time: _____

2. President calls on Treasurer to take the roll.

ROLL CALL: Mr. Bagley____Mrs. Roth____
Mrs. Russ ____Mr. Satterwhite____ Mr. Wand____
Student Representatives: Antonio Anzalone ____ Amber Dunkle____

3. Pledge to flag

4. **Presentation of Agenda**

Additions or Deletions to Agenda

A. _____

B. _____

5. **Resolution #12-14-257.** Adoption of Agenda

_____ moves and _____ seconds that the Board of Education adopts the agenda.

ROLL CALL: Bagley____Roth____ Russ____Satterwhite____ Wand____MC: Y N

6. **Presentation of Prepared Remarks by the Public**

7. Student Representative Reports

8. Presentations:

A. LH South Title Book Buddies, 4th grade and Pre-school – Mrs. Sommerkamp

B. Update: Review 5:30 p.m. Board Work Session Regarding Financial Modeling for Future Construction Projects – Dr. Wagner

Board Objective: 4.a.

9. Discussions:

A. Board Committees

- | | |
|-------------------------|-----------------------------------|
| 1. Finance | Matt Satterwhite and Tracy Russ |
| 2. Curriculum | Matt Satterwhite and Nicole Roth |
| 3. Building and Grounds | Richard Wand and Brian Bagley |
| 4. Policy | Matt Satterwhite and Tracy Russ |
| 5. Community Outreach | Matt Satterwhite and Brian Bagley |
| 6. Technology | Richard Wand and Brian Bagley |

B. Review January and February 2015 Board Meetings Calendar

C. Board Goals and Objectives Update – Dr. Wagner, Ms. Henderson, Mrs. King

10. **Resolution #12-14-258. CONSENT AGENDA**

Superintendent recommends, _____ moves and _____ seconds that the Board of Education approve the consent agenda – Item A. Action by the Board of Education in “Adoption of the Consent Agenda” means that all items listed under the Consent Agenda are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon: 1. Verification of education and experience. 2. Proof of proper certification. 3. Clean results from a criminal records check. 4. All employment is subject to a properly executed contract.

A. Approve the following Personnel Actions:

1. Resignation(s):
 - a. Challa Taylor, Bus Driver, Transportation, effective December 4, 2014.
2. Employment – Classified, 2014/2015
 - a. Anna Swank, Dispatcher, Transportation, Category B, Level 0, at \$12.79 per hour, one year contract, 209 days (prorated to 129 days) at 8 hours per day, effective December 1, 2014. (Replacing Jennifer Peters-Ryan)
 - b. Jason Green, Bus Driver, Transportation, Category A, Level 0, at \$15.06 per hour, one year contract, 189 days (prorated to 139 days) at 6 hours per day, effective October 27, 2014. (This was an open route)
 - c. Pam Sharrock in addition to Custodian will be the Custodial Liaison effective November 24, 2014 with an additional .50 cents per hour.
 - d. Doug Harvey, Bus Driver, Transportation, Category A, Level 0, at \$15.06 per hour, one year contract, 189 days (prorated to 128 days) at 4 hours per day, effective November 14, 2014. (Replacing Jay Leeson)

- e. Wenda Morris, moving from Secretary I to Secretary II, Category H, Level 12, 8 hours per day at \$19.51 per hour, currently on a continuing contract, effective November 25, 2014.

Comment: Mrs. Morris passed the secretary test to be moved from Secretary I to Secretary II.

- f. Tara Hannahs, moving from Secretary I to Secretary II, Category H, Level 7, 8 hours per day at \$16.91 per hour, currently on a continuing contract, effective December 2, 2014.

Comment: Mrs. Hannahs passed the secretary test to be moved from Secretary I to Secretary II.

- g. Elizabeth Philabaum, moving to cook at the high school, Category C, Level 6, 6.5 hours per day at \$13.23 per hour, currently on a continuing contract, effective December 1, 2014. (Replacing Kim Brown)

- h. Elizabeth Philabaum in addition to cook will be the Food Service Liaison effective December 1, 2014 with an additional .50 cents per hour.

- i. Pam West, Cashier/Helper, LH North, Category C, Level 0, at \$11.17 per hour, one year contract, 189 days (prorated to 111 days) at 3 hours per day, effective December 8, 2014. (Replacing Cynthia Walker)

- j. Wendy Kingery, moving to LH South as a Cashier/Helper, Category C, Level 4, 5.5 hours per day at \$12.51 per hour, currently on a continuing contract, effective December 8, 2014. (Replacing Elizabeth Philabaum)

- k. Amanda Britton, moving to LH South as a Server/Helper, Category C, Level 0, 4 hours per day at \$11.17 per hour, currently on a one year contract, effective December 8, 2014. (Replacing April Grau)

- l. Linda Valentine, Bus Driver, Transportation, Category A, Level 0, 4 hours per day at \$15.06 per hour, one year contract, 189 days (prorated to 116 days) effective December 1, 2014. (Replacing Bruce Sauer)

- m. Susan Pelon, Bus Driver, Transportation, Category A, Level 0, 4 hours per day at \$15.06 per hour, one year contract, 189 days (prorated to 111 days) effective December 8, 2014. (Replacing Cindy Morris)

- n. Matthew Rausenburg, Bus Driver, Transportation, Category A, Level 0, 4 hours per day at \$15.06 per hour, one year contract, 189 days (prorated to 106 days) effective December 15, 2014. (Replacing Challa Taylor)

3. Employment, Supplemental, 2014/2015

<u>Name</u>	<u>Position</u>	<u>School</u>	<u>Level</u>	<u>Exp.</u>	<u>Salary</u>
Ryan Munday	Wrestling Assistant	High	2	13	\$2,783
Robert Price	Wrestling MS	Central	3	10	\$1,806
Rachel Dobney	District Mentor	District	5	0	\$ 605
Brian Evans	Winter Faculty Manager	Central	3	0	\$1,413

Donna Chamberlain	Winter Faculty Manager	High	3	2	\$1,525
John Righter	Basketball Boys MS	Central	3	2	\$1,525
BJ Petereit	Wrestling MS	Central	3	11	\$1,806

4. Employment, LPDC Committee Members, 2014/2015

<u>Name</u>	<u>Years</u>	<u>Salary</u>
Gina Komorowski	0	\$1,000
Anna Annett	7	\$1,500

Comment: The Board is studying supplemental contracts for administrators and in the near future may have some policy revisions.

5. Approve Melissa Evans for one hour at the tutor rate of \$25.00 per hour for Spanish translation during parent/teacher conferences.

Comment: Ms. Evans will continue this on an as needed basis for the remainder of the 2014/2015 school year.

6. Approve Jennifer Peter-Ryan a one-time amount of \$1122.12 for the work performed during the summer in the capacity of Building and Grounds Secretary from June 13 – July 28, 2014 and from July 28 – October 3, 2014 as a Dispatcher and Building and Grounds Secretary.

7. Approve the following personnel as substitute Transportation Assistants at \$12.45 per hour:

<u>Name</u>	<u>Effective Date</u>	<u>Hours</u>
Gary Murdoch	December 4, 2014	2.5
Paula Bradley	November 21, 2014	6
Jerica Myers	November 21, 2014	5

Comment: The above personnel will work as transportation assistants while awaiting the results of the bus driver exam. This is a temporary assignment with no guarantee of future employment.

Board Objective: 1.b.

ROLL CALL: Bagley___Roth___ Russ___Satterwhite___ Wand___MC: Y N

11. ACTION AGENDA

A. Treasurer Recommendations

Resolution #12-14-259. _____moves and _____seconds that the Board of Education approves:

- a. Minutes of the November 17, 2014 Work Session
- b. Minutes of the November 17, 2014 Special Meeting

ROLL CALL: Bagley___Roth___ Russ___Satterwhite___ Wand___MC: Y N

Resolution #12-14-260._____ moves and _____ seconds that the Board of Education approves the Treasurer’s Financial Report, as presented.

Board Objective: 5.d.

ROLL CALL: Bagley___Roth___ Russ___Satterwhite___ Wand___MC: Y N

Resolution #12-14-261._____ moves and _____ seconds that the Board of Education approves the following:

- a. Alicia Inman, Accounts Payable, District Office, 260 days prorated to 127 days/(Category VII(b)) at a salary of \$44,000 prorated to \$21,492.21 effective January 5, 2014.

Board Objective: 5.c.

ROLL CALL: Bagley___Roth___ Russ___Satterwhite___ Wand___MC: Y N

Resolution #12-14-262._____ moves and _____ seconds that the Board of Education approves an Employees Benefits Self-Insurance Fund (024).

Comment: This Self-Insurance Fund is under Ohio Revised Code 9.833 and 5705.13 to account for monies received from other funds as payment for providing medical, hospitalization, life, dental, vision, or any other similar employee benefits. The Employee Benefits Self-Insurance Fund may make payments for services provided to employees, for reimbursements to employees who have paid providers, to third party administrators for claim payment or administration, for stop-loss coverage or for any other reinsurance or other similar purposes.

Board Objective: 5.b.

ROLL CALL: Bagley___Roth___ Russ___Satterwhite___ Wand___MC: Y N

Resolution #12-14-263._____ moves and _____ seconds that the Board of Education approves the leasing of 134.84 acres of farm land to David Fravel for calendar year 2015 at a cost of \$21,000.

<u>Name</u>	<u>Total</u>
Emswiler Farm	\$17,529
Michael Harsh	\$17,529
David T. Fravel	\$21,000

Board Objective: 5.a.

ROLL CALL: Bagley___Roth___ Russ___Satterwhite___ Wand___MC: Y N

B. Superintendent Recommendations

Resolution #12-14-264._____ moves and _____ seconds that the Board of Education approves the following resignation:

1. Terri Bagley, Secretary II, High School, effective December 10, 2014.

ROLL CALL: Bagley___Roth___ Russ___Satterwhite___ Wand___MC: Y N

Resolution #12-14-265._____moves and _____seconds that the Board of Education approves the following donations:

1. Target Take Charge of Education, donation of \$373.45 to LH High.
2. Target Take Charge of Education, donation of \$516.00 to LH South.
3. Athletic Board Tournament Bonus, donation of \$800.00 to the Athletic Department.
4. Target Take Charge of Education, donation of \$715.87 to LH South.
5. Licking Heights Athletic Boosters, donation of \$59.00 from concession proceeds from the powder puff game.
6. Licking Heights Student Council, donation of \$141.00 to the athletic department from the powder puff game.
7. Jack and Cheryl Matthews, donation of \$25.00 for Noah A. fundraising.
8. Men's Warehouse Cash For Your School national program, donation of \$190.00 to LH High.
9. Aetna Foundation, Heather Flanagan, donation of \$135.52 to LH Central.
10. Amy Wilcox, donation of \$70.00 for Quiz Bowl.
11. Carmean and David Kenney, donation of \$109.00 for Quiz Bowl.
12. Yvonne Brooks, donation of \$70.00 for Quiz Bowl.
13. Christiana Olabenro, donation of \$70.00 for Quiz Bowl.
14. Pataskala Rotary, donation of 315 dictionaries to all 4th grade students at a cost of \$941.85.

ROLL CALL: Bagley___Roth___ Russ___Satterwhite___ Wand___MC: Y N

Resolution #12-14-266._____moves and _____seconds that the Board of Education approves the contract with Bruner Corporation to repair the HVAC/Chiller at LH West for a cost not to exceed, \$17,781.00.

ROLL CALL: Bagley___Roth___ Russ___Satterwhite___ Wand___MC: Y N

Resolution #12-14-267._____moves and _____seconds that the Board of Education approves to appoint Brian Bagley as President Pro Tem at the January 6, 2015 Organizational Meeting.

ROLL CALL: Bagley___Roth___ Russ___Satterwhite___ Wand___MC: Y N

Resolution #12-14-268._____moves and _____seconds that the Board of Education approves the .5 Custodian/.5 Groundskeeper High School position, at 8 hours per day, 260 days at .5 Category B and .5 Category G for pay.

ROLL CALL: Bagley___Roth___ Russ___Satterwhite___ Wand___MC: Y N

Resolution #12-14-269._____moves and _____seconds that the Board of Education approves the following job description:

.5 Custodian/.5 Groundskeeper

ROLL CALL: Bagley___Roth___ Russ___Satterwhite___ Wand___MC: Y N

Resolution #12-14-270._____moves and _____seconds that the Board of Education approves the following resolution:

Resolution

WHEREAS, The Superintendent recommends to the Board that administration not conduct an evaluation for a teacher pursuant to the following (ORC 3319.114):

1. Was on leave 50% or more of the school year; or
2. Has submitted notice of retirement on or before December 1st of the school year

WHEREAS, evaluating a teacher who meets one of the requirements above would be expending district resources and not be advantageous to the mission of the school district.

THEREFORE, be it resolved, the Board of Education of Licking Heights School District accepts the Superintendent’s recommendation to not evaluate a teacher who has been on leave more than 50% of the school year or has submitted notice of retirement on or before December 1st of the school year be approved.

ROLL CALL: Bagley___Roth___ Russ___Satterwhite___ Wand___MC: Y N

Resolution #12-14-271._____moves and _____seconds that the Board of Education approves to explore a contract with the ESCCO for the position of Business Manager, not to exceed three (3) days per week.

Board Objective: 5.e.

ROLL CALL: Bagley___Roth___ Russ___Satterwhite___ Wand___MC: Y N

12. **Presentation of Prepared Remarks by the Public**

13. Superintendent Comments:

- A. Review January 5th Professional Development Day
- B. A.L.I.C.E. (School Safety) Training August 2015

Board Objective: 6.e.

14. Board Comments:

15. **ADJOURNMENT**

Resolution #12-14-272._____moves and _____seconds that the Board of Education meeting is hereby adjourned. Time: _____

ROLL CALL: Bagley___Roth___ Russ___Satterwhite___ Wand___MC: Y N